

*** * * * N O T I C E * * * ***

You have been sentenced on your **DWI under Article 894**, ONE YEAR FROM TODAY, if you have stayed out of trouble, paid all of your fines, completed all court ordered programs, and no bench warrants have been issued against you, you will need to provide the following items to this Court in order to obtain your Judgment of Acquittal:

1. A written request to have the conviction taken off of your record. Please be sure to have your correct return address on the request.
2. A money order for \$50.00 made out to the DEPARTMENT OF PUBLIC SAFETY, OFFICE OF MOTOR VEHICLES.
3. A \$50.00 money order, or bring in cash, to Sulphur City Court to cover postage for mailing your acquittal.
4. A certified copy of your driving record from your local Office of Motor Vehicles. (Please note: A fee will be charged)
5. 2 certified copies of your fingerprints (all 10 fingers) obtained at your local law enforcement agency. (Please note: A fee will be charged)

Deputy Clerk

Defendant's signature

Date

Address, City & State

802 S. Huntington
Sulphur, LA 70663
318-527-7006

*** * * * NOTICE * * * ***

You have been sentenced on your **MISDEMEANOR charge under Article 894**, ONE YEAR FROM TODAY, _____ if you have stayed out of trouble, paid all of your fines, completed all court ordered programs, and no bench warrants have been issued against you, you will need to provide the following items to this Court in order to obtain your Judgment of Acquittal:

1. A written request to have the conviction taken off of your record. Please be sure to have your correct return address on the request.
2. A \$50.00 money order, or bring in cash, to Sulphur City Court to cover postage for mailing your acquittal.
3. A certified copy of your driving record from your local Office of Motor Vehicles. (Please note: A fee will be charged)
4. 1 certified copies of your fingerprints (all 10 fingers) obtained at your local law enforcement agency. (Please note: A fee will be charged)

Deputy Clerk

Defendant's signature

Date

Address, City & State

**City Court of Sulphur
802 S. Huntington
Sulphur, LA 70663
318-527-7006**

*** * * * N O T I C E * * * ***

You have been sentenced on your **TRAFFIC charge under Article 894**, ONE YEAR FROM TODAY, _____ if you have stayed out of trouble, paid all of your fines, completed all court ordered programs, and no bench warrants have been issued against you, you will need to provide the following items to this Court in order to obtain your Judgment of Acquittal:

1. A written request to have the conviction taken off of your record. Please be sure to have your correct return address on the request.
2. A certified copy of your driving record from your local Office of Motor Vehicles. (Please note: A fee will be charged)

Deputy Clerk

Defendant's signature

Date

Address, City & State